

MINUTES
TOWN OF FREDERICK
BOARD OF TRUSTEES
Frederick Town Hall
July 13, 2010
7:00 p.m.

Attendance: Mayor Eric Doering, Mayor Pro Tem Tony Carey, Trustees Gerry Pfirsch, Jim Wollack, Rafer Burnham and Amy Schiers. Also present were Town Administrator Derek Todd, Town Attorney Rick Samson, Town Clerk Nanette Fornof, Finance Manager Sidonna Foust, and Planning Director Jennifer Simmons. Audience was also present.

ROLL CALL Mayor Doering called the regular meeting to order at 7:16 p.m.; roll call was taken and all Trustees were present except Trustee Sue Wedel.

PLEDGE OF ALLEGIANCE Mayor Doering led the audience in the Pledge of Allegiance.

ADDITIONS OR DELETIONS TO THE AGENDA there were no additions or deletions to the agenda.

PUBLIC COMMENTS

Laura Brown, Frederick Arts Commission Chairperson indicated the Frederick Arts Commission is considering hosting an art show during the Miners' Day Celebration. The Commission would call for entries by specific classifications, inform the submitting artist their art work would be judge for People's Choice, People's Choice could be considered to be purchased by the Board of Trustees and installed at a specific location within the Town of Frederick. There would be a non monetary award for People's Choice and no guarantee that the People's Choice would be purchased by the Town. The Commission will fine tune the details and then provide additional information to Board at a later date. The Board was excited about the opportunity and is looking forward to the additional information.

City of Dacono Councilman Joe Baker thanked the Board for their support of City of Dacono Councilman Joe Baker running for Colorado Municipal League, Executive Board. Councilman Baker did win a position on the Executive Board. He (Councilman Baker) also mentioned City of Dacono 3rd Annual Carbon Valley Summer Festival to be held on August 7th.

STAFF REPORTS

Administrative Report Town Administrator, Derek Todd, provided the Board with the Administrative Report which highlighted the following items: Picnic Area Reservations Policy, Media Hits List and Upcoming Board of Trustees Work Sessions. The Administrative Services Department provided information regarding Online Bill Pay,

Annual Financial Audit, Utility Billing, Recruitment Update, Personnel Files and Quarterly employee Training Program. The new Municipal Court Docket Schedule, Update Regarding Town Prosecutor and a Comcast Franchise Agreement Update was also provided by the Administrative Services Department. The Engineering Department provided information about the Colorado Water Quality Control Division, SH52 and Silver Birch Boulevard, Northern Integrated Supply Project, Building Division Activity, Frederick High School Site and Floodplain Rule Revisions. The Planning Department provided information about the Parks, Open space and Trails Master Plan. The Police Department provided information about the Noxious Weeds, CACP Training Conference and DUI Enforcement. The Public Works Department provided information regarding General Maintenance, New Full-Time Employee, Street Sweeping and Mosquito Abatement.

Town Administrator Derek Todd introduced the new Community Relations Specialist, Megan Barber to the Board; Barber provided information about her background and indicated she is looking forward to her tenure with the Town.

Town Attorney Report Town Attorney Rick Samson provided the Board of Trustees with a written Status Report. Samson also provided information regarding a voiced concern of a conflict of interest with a zoning issue in the Town of Frederick. Motion by Trustee Wollack to appoint George Josephson as Special Counsel for the Bickel injunction, Trustee Pfirsch seconded the motion and motion carried with Trustee Carey voting "nay" to the motion.

ACTION AGENDA

AM 2010-066, To Consider an Application for the Parks and Open Space Commission – John Hudziak John Hudziak was present and provided the Board with a little of his background. Motion by Trustee Pfirsch to appoint John Hudziak to the Parks and Open Space Commission, Trustee Wollack seconded the motion and motion carried unanimously.

AM 2010-065, To Consider an Application for the Youth Advisory Commission – Tanner Todd Tanner Todd was present and made mention of his desire to be on the Youth Advisory Commission. Motion by Trustee Schiers to appoint Tanner Todd to the Youth Advisory Commission, Trustee Pfirsch seconded the motion and motion carried unanimously.

DISCUSSION AGENDA

IM 2010-098, To Discuss the Naming of William Bailey Avenue There was a concern raised about the naming of William Bailey Avenue. The street name has been designated on three separate final plats that were approved by various Boards. The final plats include Westview in 2007, Countryside in 2001 and Russell Subdivision in 1997. William Bailey Avenue is a north/south collector street that will run from State Highway 52 on the south to Water's Edge Subdivision near Milavec Lake on the north. Town

Planner Jennifer Simmons researched the names on the Russell Subdivision and the consultants at the time (Tetra-Tech), recalled the naming of the streets were names of the Russell Family. The street names include William Bailey Avenue, Russell Drive, Russell Circle and Crimson Street. The Board inquired about the length of time the plats have been approved, how developers could question the Town's involvement of naming streets within subdivisions and how the Frederick High School could capitalize on an opportunity in naming the streets around the school. Planning Director Simmons indicated internal roads within the Frederick High School grounds can be named by the school district.

Mayor Doering stated that the consensus of the Board have William Bailey Avenue remain William Bailey Avenue.

CONSENT AGENDA

Motion by Mayor Pro Tem Carey to approve the Consent Agenda with the following items; the Approval of List of Warrants for July 13, 2010, AM 2010-062, Approval of Authorized Signature for the Finance Manager and Administrative Services Director on the Bank Accounts and Safety Deposit Box, AM 2010-064, To Consider Renewing the town of Frederick Property Insurance and approval of the June 8, 2010, Regular Meeting Minutes, Trustee Pfirsch seconded the motion, motion carried unanimously.

AM 2010-063, Request for Extension of the Time to File Audit There was concern about the audit being completed in the regulatory time frame; Finance Manager Sidonna Foust stated currently the auditor will be in to complete the physical audit in time; this request was a just in case the audit was not completed. Motion by Trustee Schiers to authorize signature of the audit filing extension, Trustee Pfirsch seconded the motion and motion carried unanimously.

MAYOR AND BOARD REPORTS

Trustee Burnham made comments about a Frederick Art Commission art exhibit at Crist Park, status on the Frederick Recreation Area projects and the new Picnic Area Reservation Policy.

Mayor Pro Tem Carey indicated he won't be at the July 20, 2010, Work Session. Mayor Pro Tem Carey made comment about the new way the list of warrants are being provided to the Board, the building permit report and would like clarification on what the Frederick Arts Commission monies are to be used for. Motion by Mayor Pro Tem Carey to direct staff to provide the Board information on how the funding and expenditures are processed for the Frederick Art Program, Trustee Burnham seconded the motion, motion carried unanimously.

Mayor Pro Tem Carey also made mention of his attendance at the UpState Colorado-Mill Works economic development recognition, where Weld County Commissioner Radamaker made comment about Proposition 101, Amendment 60 and 61. After further

discussion about the issue, Mayor Pro Tem Carey made a motion to direct staff to draft a letter to the Weld County Commissioners, carbon copied to CCI and Colorado Municipal League regarding the effects the proposed amendments and proposition has on the Town of Frederick, Trustee Pfirsch seconded the motion and motion carried unanimously.

Trustee Pfirsch made comment about the trail funding from DRCOG, and mosquito spraying in the Town.

Trustee Schiers provided a synopsis of the Colorado Municipal League Conference, the algae at Milavec Lake, information provided about the seven town set goals, volunteers working on two hour projects and proposed sidewalk and additional parking at Crist Park. Trustee Schiers also inquired about the MSP Company signage changing colors; Town Planner Simmons indicated MSP will be before the Board at a later date describing the changes.

Trustee Wollack made mention about the Frederick Arts Commission art show proposal at Miners's Day Celebration, parking of motor homes/RV's in Town, the new Picnic Area Reservation Policy, and the Intergovernmental Agreement (IGA) for the Town's school bell. Motion by Trustee Carey to table the IGA between the Town of Frederick and St. Vrain Valley School District regarding the Town's old school bell to the July 27th, Board meeting, motion was then seconded by Trustee Wollack and motion carried unanimously.

Mayor Doering made mention of the Staff Visioning Retreat to be held in August, the Northern Integrated Supply Project rally, the big news of Abound Solar and the decision about advertising in a local paper.

There being no further discussion, Mayor Doering closed the regular meeting at 9:00p.m.

Nanette S. Fornof, Town Clerk

Approved by the Board of Trustees

Eric E. Doering, Mayor